

**MEETING MINUTES**

**Name of Foundation:** Shreveport Charter Foundation  
**Board Meeting:** January 23, 2017 Board Meeting  
**Schools:** Magnolia School of Excellence K-5  
Magnolia School of Excellence 6-12

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
January 23, 2017	12:10 PM	2:20 PM	February 27, 2017	12:00pm	S. Brunet
<b>Meeting Location:</b>					
Magnolia School of Excellence K-5, 2290 Clyde Fant Parkway Service Road Shreveport, LA 71101					

<b>Attended by:</b>	
<b>Board Members:</b> Ann Stokes, Board President Dr. Melva Turner-Williams, Vice President Erica Bryant, Secretary/Treasurer Doris Samuels-Robinson, Trustee Delano Wilson, Trustee Dr. Phillip Rozeman, Trustee Zell Dudley, Trustee Beth Woods, Trustee  <b>Absent:</b> Cynthia Peatross, Trustee	<b>Other Attendees:</b> Dr. Sabrah Kingham, Regional Education Director, CSUSA Dr. Pam Barker, Principal, Magnolia School of Excellence K-5 Elmo Altazan, Principal, Magnolia School of Excellence 6-12 Stacey Brunet, Governing Board Manager, CSUSA Dannye Malone, Board Attorney Doreen Ayafor, Senior Financial Analyst, CSUSA Keisha Smith, Director of Governance, CSUSA Colleen Reynolds, Marketing, CSUSA Jonathan Berrios, CSUSA Penny Walcott, CSUSA Hillary Daigle, CSUSA Teresa Brown, CSUSA Felix Harris, State Athletic Director, CSUSA Scott Goldstein, KTAL Marissa Diaz, KTAL

**CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 12:10 p.m. CST with a Call to Order by Board President Ann Stokes. Quorum was established at time of roll call.

**I. PUBLIC COMMENTS**

- Scott Goldstein and Marissa Diaz from KTAL presented the board with a local marketing plan.

**II. FINANCIALS**

- Approval of the November 2016 Financial Report
  - Doreen Ayafor reviewed the November 2016 Financial Report with the board.

**MOTION: Motion was made by Erica Bryant and seconded by Phillip Rozeman to approve the November 2016 Financial Report. The motion passed unanimously.**

**III. ADMINISTRATIVE**

- Approval of the October 17, 2016 Board Meeting Minutes
  - The Board Meeting Minutes were reviewed by the board.
- Approval of the November 28, 2016 Board Meeting Minutes
  - The Board Meeting Minutes were reviewed by the board.
- Approval of the December 19, 2016 Board Meeting Minutes
  - The Board Meeting Minutes were reviewed by the board.

**MOTION: An In Globo motion was made by Erica Bryant and seconded by Kristi Turner-Williams to approve the Board Meeting Minutes. The motion passed unanimously.**

**IV. CSUSA REPORTS**

- School Progress and Enrollment Reports
  - Dr. Pam Barker reviewed the K-5 Campus reports with the board to include enrollment numbers, school events and tutoring.
  - Mr. Elmo Altazan reviewed the 6-12 Campus reports with the board to include enrollment numbers, school initiatives and Saturday School.
  - Teresa Brown reviewed recommitment initiatives with the board.
  - Dr. Barker informed the board she has submitted the documentation for the Site Visit on February 2, 2017 by the Caddo Parish School Board.
- Board Strategic Planning
  - ASAP Report
    - Dr. Sabrah Kingham presented the ASAP Report to the board.
  - CSUSA Accelerated Initiatives
    - Dr. Sabrah Kingham reviewed the initiatives with the board.
- Spring 2017 Marketing Update
  - Colleen Reynolds reviewed the Marketing Updates with the board.

**V. OLD BUSINESS**

- Board Development
  - Danye Malone reviewed the amendment to the Articles of Incorporation with the Board to increase the amount of trustees from nine to 11.

**MOTION: Motion was made by Erica Bryant and seconded by Phillip Rozeman to approve the amendment to the Articles of Incorporation to increase the number of trustees to 11. The motion was approved unanimously.**

**VI. NEW BUSINESS**

- CSUSA School Food Authority Update
  - Stacey Brunet reviewed the update with the board.

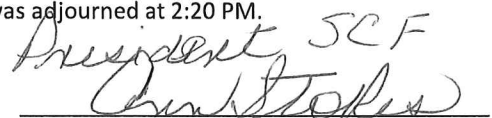
**MOTION: Motion was made by Phillip Rozeman and seconded by Zell Dudley to approve the CNP Point of Contact change from Jennifer Westbrook to Kristina Pace. The motion passed unanimously.**

**VII. TRUSTEE COMMENTS**

- Erica Bryant asked for an update for the Volunteer Vetting process for school volunteers. Dr. Barker replied.

**VIII. ADJOURNMENT**

The January 23, 2017 board meeting of the Shreveport Charter Foundation was adjourned at 2:20 PM.

  
\_\_\_\_\_  
Erica Bryant, Secretary/Treasurer

Date: 3/28/17